

To:

From:

Date:

Subject: Request for Approval: Women Leading Travel & Hospitality Summit

Women Leading Travel & Hospitality is a membership-based association that connects women executives from across the travel and hospitality industry. The association is focused on executive professional development as well as improving business practices, creating better leaders, and establishing valuable relationships.

The Women Leading Travel & Hospitality Summit is the flagship event of the association. It gathers top female executives in the industry for three days of insightful sessions, networking, and discussions on the future of travel and hospitality. This Summit is widely regarded as the premier event for women leaders in the travel and hospitality industries, offering unparalleled opportunities to learn from influential leaders and peers.

I'm writing to request approval to attend this year's Summit. Attending would not only help me grow professionally but also provide significant benefits to our organization. Here's how:

- **Professional Development:** The Summit features sessions on leadership, industry trends, and business strategy, providing actionable insights I can apply directly to my role.
- **Networking Opportunities:** I'll connect with leading executives and decision-makers in travel and hospitality, building relationships that could lead to future collaborations.
- **Value to Our Organization:** The ideas and strategies I'll learn from industry leaders can be directly implemented to enhance our team's approach and drive better results.

The cost for attendance is \$2,200 and I believe this investment would positively impact both my growth and our organization's success. You can find more details about the event [here](#).

Please explore [Women Leading Travel & Hospitality's website](#) to learn more about the association. If you have any questions, please reach out to their team directly [here](#). I would love to take advantage of this opportunity and appreciate your consideration.

Best,